



Uttoxeter Farmers Market Booking Form

Uttoxeter District Farmers Ltd
Lion Buildings, 8 Market Place, Uttoxeter, Staffs, ST14 8HP
Tel: 01889 592465 Fax: 01889 568832

Company Regd:04978250
VAT Registration: 836 8755 77

www.uttoxeterfarmersmarket.co.uk

Your Details

Business Name:	Your Name:
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Business Address:
Postcode

Telephone Number	Fax Number
Mobile	Email

Distance from Uttoxeter
(Please circle the appropriate distance) **a) 0-15 miles** **b) 16-30 miles**

Your Produce

Please describe your CORE business / produce you wish to sell on the Uttoxeter Farmers Market:

Please list your SECONDARY produce.

Your Stall

Date of the first stall required: Last Saturday: _____
Do you require electricity? YES / NO Do you require Water YES / NO

I have read and agree to comply with the rules and regulations of the Uttoxeter Farmers Market printed on reverse.	
Signed: _____	Dated: _____
Please return this form to: Mrs. Laurie Beckett, Farmers Market Coordinator NFU Offices, Lion Building, 8 Market Place, Uttoxeter Staffordshire ST14 8HP	
Contact Details:	
Telephone: 07875 537373	Fax: 01889 590783
Email: contact@uttoxeterfarmersmarket.co.uk	

Conditions and Guidelines for Traders at Uttoxeter Farmers Market

1. All produce/products offered for sale must be locally grown, reared, brewed, pickled, baked smoked or processed.
Wherever possible, processed goods should contain at least 25% ingredients of local origin.
Locally means within 30 miles of the farmers' market. Producers outside this radius will be allowed to trade if no local producer is available or wishing to sell this product.
2. Producers must sell only their own produce at the stall.
NO BOUGHT IN PRODUCE IS ALLOWED TO BE SOLD.
Only certified organic produce can trade under the ORGANIC label.
Produce grown without the use of chemicals can state this fact.
No Genetically Modified produce or goods containing genetically modified ingredients may be knowingly sold.
3. Only the producer, family or an employee/ representative of the organisation who is directly involved with the growing/producing of the product on sale is permitted to sell the produce.
4. Pre-packed produce must be labelled with the growers/producers name and full address, with the exception of fruit and vegetables
5. Food must be labelled and priced according to legal requirements
6. Only good quality and wholesome food should be sold. Produce should be well displayed and presented.
7. Packaging should be kept as minimal as possible. Stall areas should be kept clean and floor areas tidied at the end of the market. All rubbish must be taken away; otherwise you will be liable to a substantial charge.
8. Stalls must display business or group name and telephone number.
9. No trader may alter, adjust or tamper with the erected marquees and / or weights. Traders are responsible for damage caused to the marques through unlawful use or neglect.
10. All stalls and produce should comply with Food Safety Regulations. Please note that any stall with open (not pre-packed) high risk food (E.g. meat, cheese, dairy, sandwiches) must agree to abide by the appropriate Environmental Health regulations. All traders requiring refrigeration must provide their own equipment.
11. All stallholders must have adequate employee, public and product liability insurance.
12. Opening hours 9am to 3:00pm. Stalls should not close down or pack up during these hours, except in exceptional circumstances and as agreed with the Market Manager.
13. Stall fees as set by UDF Ltd, and are payable on the day.
14. At least 2 weeks notice is required if you are unable to attend a particular market.
15. Any trader found in breach of the above conditions and guidelines will be asked by the market manager to leave the market. All appeals to be made in writing to the management committee within 14 days.